February 18, 2026

COMMITTEE OF THE WHOLE MINUTES

Board – In Person With Public Participation Available Through Zoom

Commissioners Present: Hardy, Dutcher, Finley, Loeffler, and O'Farrell.

Absent: None.
Vacant: None.

Also Present: **Nancy Huebel**, County Clerk; **Jamie Carruthers-Soboleski**, County Controller /Finance Director; **Kathleen Murphy**, Board Secretary/Housing Director; **Scott Frank**, County Sheriff; **Mike Eller**, Director of Emergency Services; **Raymond Bruning, II**, EMS Chief; **Zachary Klosowski-Lorenz**, Senior IT Director; **Carla Grezeszak**, Deputy Court Administrator/FOC Supervisor; **Christopher Martin**, County Emergency Management Coordinator; **Cathy Pittsley**, Baldwin Township Clerk

Meeting called to order immediately following the Full Board meeting.

New Business:

Nancy Huebel, County Clerk – Service Agreement and Software License Renewal

The County currently uses this for enhanced voting and voting reporting on the County website. This is a $300.00 increase per year for the next three years. Finely motions to take this to the Full Board for consideration and Loeffler seconds. All ayes; motion carried.

Jamie Carruthers-Soboleski, County Controller/Finance Director – Increase Level of County Payroll Clerk Position

There is one Payroll Clerk in the general union. The position is currently a level 3 at $23.29 per hour. Carruthers-Soboleski would like to increase this position to a level 5 at $26.84 per hour. This is due to the position having more responsibilities that are very different than when the position was first created. The union has sent a Letter of Understanding approving this level increase. This wage adjustment will not be retroactive. Finley motions to take this matter to the Full Board and Hardy seconds. All ayes. Motion carried.

Scott Frank, County Sheriff – Insure a STING Vehicle Purchased for County Use

STING will purchase a vehicle for Iosco County using a State grant. The title of the vehicle will be in the County's name. Per State of Michigan policy, only state employees can drive State vehicles, and the State can only insure State vehicles. The vehicle can only be used for STING activities. STING would like the county to insure the vehicle and MMRMA has already confirmed that they can insure any vehicle that is in the County's name. Loeffler motions to take this to the Full Board and Dutcher seconds. Ayes: Hardy, Loeffler, O'Farrell. Nays: Dutcher, and Finley. Motion carried.

Old Business:

Jamie Carruthers-Soboleski, County Controller/Finance Director – Recorded Meeting Uploads Policy

Zachary Klosowski-Lorenz, Senior IT Director, created the policy and it has been reviewed by the attorney. Comments will be disabled on the recording that the County uploads. However, it can be shared. On shared videos, comments can be made. If a County employee or a Commissioner wishes to comment, then it needs to be clear that the comment is the individual's own personal opinion and is not a County opinion. Hardy motions to take this to the Full Board and Finley seconds. Ayes: Finley, Loeffler, Hardy, O'Farrell. Nays: Dutcher. Motion carried.

County Controller's Report: Jamie Carruthers-Soboleski, County Controller/Finance Director

- Consumers Energy bill with the mini splits and new program with temperature controls has saved the County $3,200.00 in January.
- Master Plan Steering Committee reviewed the Housing portion of the plan. The committee would like to see concrete obtainable goals.
- Housing Commission
    - Eleven contracts were signed.
    - One homeowner dropped out of the program.
    - The last four applicants received their bid specifications.
- Recycling
    - Master Composter Class
        - Ian Mattheson, Recycling Coordinator, has started taking the Master Composter Class.
    - Materials Management Planning Committee

        - Carruthers-Soboleski will attend the meeting tomorrow discussing the regional plan.
    - Recycling Statistics
    - Miscellaneous
        - There will be more educational pamphlets in the summer to hand out at special events.
        - Mattheson is working on the boat shrink wrap program.
        - Paper shredding event may be held in conjunction with the June 6, 2026, E-Waste Event.

Public Comments:

None.

Any Other Matters:

Dutcher – apologizes to Christopher Martin, Baldwin Township Supervisor, for speaking during his public comment during the Full Board meeting.

Claims and Accounts:

Bills reviewed and approved by O'Farrell, Hardy, and Dutcher in the amount of $242,322.50.

Adjournment

Dutcher motions to adjourn and Hardy seconds. All ayes; motion carried.

The business for the day having been addressed, the meeting adjourned at 11:18 a.m. until March 4, 2026.

Respectfully:

Kathleen Murphy
Board Secretary/Housing Director

NEXT MEETING SCHEDULED FOR March 4, 2026