

February 22, 2023

PLANNING COMMISSION WORKSHOP MINUTES

This being a workshop meeting, the meeting was called to order at 2:00 p.m. by County Controller/Finance Director, Jamie Carruthers-Soboleski.

Commissioners Present: Tasior, Rogalski, and Wesley.

Absent: Finley.

Vacant: One Vacancy.

Also Present: Jamie Carruthers-Soboleski, County Controller/Finance Director; Kathleen Murphy, Board Secretary/Housing Director

NEW BUSINESS

Planning Ordinance and By-laws

The commissioners have looked at the ordinance that was adopted by the Iosco County Board of Commissioners. Tasior sees some inconsistencies with the ordinance following the Enabling Act. One issue is that the ordinance does not recognize the Planning Commission needing a Chairperson. While the Enabling Act does not say that a Vice-Chairperson is necessary, Tasior and Rogalski would like one added via the By-laws.

The By-laws need to be consistent with the Enabling Act. The Planning Commission can add to the By-laws. An example of this would be the addition of a Vice-Chairperson and having the Secretary be responsible for making sure that the minutes are completed. Kathleen Murphy, Board Secretary/Housing Director, will take these minutes and roll call as necessary.

By-laws need to be in place before the Planning Commission can elect officers, elect members of the Planning Commission to other commissions, or hold meetings. As such, until the By-laws are approved, the Planning Commission can only hold workshops. In order to have the By-laws approved, they need to be reviewed by an attorney, the Planning Commissioners need to have a first and second reading of the By-laws, and then a Public Hearing is needed. A notice needs to be placed in the local newspapers advertising the Public Hearing. After the Public Hearing, the Board of Commissioners will have to approve the By-laws.

Murphy will have the By-laws written and sent to the commissioners by Friday.

Vacancy

Joseph Pererra, Superintendent for Whittemore-Prescott Area Schools, had been appointed to the Planning Commission. However, he has resigned from the Planning Commission. The Planning Commission Ordinance requires that at least one member of the commission to be associated with the school system. Tasior would like Jamie Carruthers-Soboleski, County Controller/Finance Director, to find an individual the Hale school board. Rogalski would like Carruthers-Soboleski to reach out to all the school boards to find someone to join the Planning Commission.

Questions for the Attorney

The board would like Carruthers-Soboleski to ask the attorney if the Planning Commission is a metropolitan commission or not.

Master Plan

The Iosco County Master Plan needs to be updated. Once the Planning Commission is able to officially start activities, Carruthers-Soboleski would like the Planning Commission to work on updating the Master Plan. Currently, funds are not allocated to this project. The Master Plan is needed for Iosco County to apply for grants.

Education

Tasior informs the board that there is a training in Frankenmuth on March 16, 2023. He is working with legislature to bring more education opportunities up north.

Oath of Office

Tasior asks if the Planning Commission will take an oath of office. Nancy Huebel, County Clerk, will investigate this.

There being no further business the meeting adjourned.

Respectfully:

**Kathleen M. Murphy
Board Secretary/Housing Director**

NEXT WORKSHOP SCHEDULED FOR March 23, 2023