

# Iosco County Board of Commissioners

COURT HOUSE  
Tawas City, Michigan 48763

## COMMITTEE OF THE WHOLE MINUTES MAY 16, 2018

**Present: Commissioners:** Huebel, Dutcher, McKulsky, Moehring and O'Farrell.

**Absent:** None.

**Also Present:** Jason Ogden, Newspaper; Elite Shellenbarger-Administrator/Treasurer, Nancy Huebel-County Clerk, Ericka Earl-Register of Deeds, Allan MacGregor-Sheriff, Scott Frank-Jail Administrator, Doreen Dewald-Equalization Director, Carla Grezeszak-Friend of the Court, Scott Kiernicki-EMS Operations Director.

Meeting called to order at 10:00 a.m.

### Scott Kiernicki – Emergency Medical Service Monthly Report.

Kiernicki presented the April financial report for the emergency Medical Service. Information only.

### Administrator's Report.

### Financial Reports:

Elite Shellenbarger stated the financial reports provided are now current through April 30, 2018.

### IRS Auditing Requirement for the Friend of the Court Computer Security System.

The IRS is requiring an audit on the security of the computer system with the Friend of the Court Department and Carla Grezeszak and Elite Shellenbarger are working together to obtain bids for the auditing services to perform required audit and will submit to the full board for approval. This audit requirement is not financial it is for the security of the computer system. MGT currently does the annual cost allocation to

determine the breakdown and costs of the audit which will require a budget revision at that time. More information along with bids to be presented to the full board.

Veterans Affairs Office – hire part-time VSO, approve laptop purchase and budget amendment.

Shellenbarger indicated the Veterans' Affairs Board has advertised and interviewed candidates for the hiring of a part-time Veterans Service Officer. Mr. Dennis Szatkowski will be not more than 21 hours per week beginning June 4, 2018 at \$15.00 per hour. The office will be covered five days per week between the two part-time VSO's. Further, the current budget needs to be amended to include additional wages as well as the cost of a new laptop to be purchased for Mr. Szatkowski. After discussion a motion by Moehring with McKulsky supporting to authorize hiring Dennis Szatkowski, approve the purchase of a laptop and a budget amendment as required. All ayes, motion carried.

Veterans Affairs Office – Resolution for P.A. 214 of 1899 – Levy .1 mill for Veterans Relief.

The County Board has the authority to levy up to .1 mill for Veterans Relief on an annual basis which would generate approximately \$110,000 a year. The funds would be available for Veterans and their spouses who need assistance in Iosco County. After discussion a motion by O'Farrell with Moehring supporting to recommend the full board approve the .1 mill levy as discussed. All ayes, motion carried.

Any Other Matters.

Shellenbarger addressed the comments from Commissioner Dutcher at the full board meeting today reference the Bike Path. Shellenbarger indicated that if Commissioners have questions from the public they can call him (Shellenbarger) and he would be happy to discuss.

Public Comment.

None.

Claims and Accounts.

Claims and Accounts reviewed and approved with the noted exceptions with McKulsky, Moehring and O'Farrell present.

There being no further business the meeting adjourned in the a.m.

Respectfully,

Mindy J. Schirmer,  
Administrative Assistant  
Iosco County Board of Commissioners