Iosco County
Board of Commissioners

COURT HOUSE
Tawas City, Michigan 48763

COMMITTEE OF THE WHOLE MINUTES

February 16, 2022

BOARD-IN PERSON WITH PUBLIC PARTICIPATION AVAILABLE THROUGH ZOOM

Commissioners Present in person: Dutcher, Finley, Miner, and O'Farrell.
Commissioners Present via Zoom: None.
Absent: Huebel.
Vacant: None.

Also Present: Nancy J. Huebel, County Clerk/Co-County Administrator; Jamie Carruthers-Soboleski, County Controller/Financial Director; Mike Eller, Director of Emergency Services; Raymond Bruning II, EMS Operations Manager; Jason Ogden, Oscoda Press; Scott Frank, Sheriff; Cathy Anderson, Iosco County Treasurer; Sean Bowers, Emergency Management Coordinator; Ron Whitney, Veteran's Service Officer

Meeting called to order after a five-minute recess following the full Board meeting.

New Business:

Renee Foust, Building Department Administrator – 2021 Annual Report

The annual report is close to what the 2020 annual report was due to COVID, staff shortages, and building material costs. Soil erosion was way down because there was no flooding during 2021.

Renee Foust, Building Department Administrator – Renew Rory Smith's Building Inspector's Contract

The Building Department needs a backup inspector for David Revord's days off. Smith is also a Building Official. Revord currently is not a Building Official. However, the Building Department is looking at continuing education for Revord. Dutcher moves to take renewing Smith's contract to the full board. Finley seconds. All ayes. Motion carried.

Jamie Carruthers-Soboleski, County Controller/Finance Director – Fire Alarm Systems

The process of getting fire alarm systems was started by the previous Emergency Management Coordinator, Eric Abbott. This will include heat, smoke, and carbon monoxide detectors but will not include a sprinkler system, which will do more damage than good. Currently the Annex Building does not have any smoke

detectors and the County Building has the original manual fire system that was put in place in the 1950s. The fire alarm systems will be charged to the American Rescue Plan Funds and will include the County, Annex, Public Safety, and Sheriff/Jail Buildings. Finley motions that the fire alarm systems be taken to the full board for consideration and Dutcher seconds. All ayes. Motion carried.

Jamie Carruthers-Soboleski, County Controller/Finance Director – Increasing Tamara Crawford's Hours Per Week to 28 Hours Per Week

Crawford currently works 18 hours per week. She does know how to do legal descriptions but does not know how to use the software, APEX, that helps with the more difficult aspects of legal descriptions. Preston and APEX representatives will train Crawford on how to use APEX software. The additional 10 hours per week will cost $11,743.00 to be charged out of either the Delinquent Tax Fund or American Rescue Plan Fund. Finley motions to take this to the full board for consideration and Dutcher seconds. All ayes. Motion carried.

Jamie Carruthers-Soboleski, County Controller/Finance Director – Repave the Safety Building Parking Lot

There are two bids that are out of Iosco County and one that is local. This project will be charged to the American Rescue Plan Funds. Finley motions to take Bolen's bid to the full board for consideration and Dutcher seconds. All ayes. Motion carried.

Ron Whitney, Veteran's Service Officer – Ballot Amendment

The mileage rate was increased last year. 0.06 was levied in 2020 and 0.10 was levied in 2021. 0.17 will be levied in 2022. Dutcher motions to take correcting the error in the ballot language to the full board and Finley seconds. All ayes. Motion carried.

Old Business:

Jamie Carruthers-Soboleski, County Controller/Finance Director – Humane Society Repave Parking Lot and Guillotine Door Repairs and Upgrades

Miner went to the Humane Society to look at the parking lot. He reports that the parking lot was in horrible condition and that the driveway was bad. Miner would like a quote for repaving the driveway. Dutcher moves to take Bolen's bid to the full board and Finley seconds. All ayes. Motion carried.

Dutcher went to the Humane Society to look into the issues that the Humane Society is having. Regarding the guillotine doors, he states that the chain that helps open the doors are rusty and was cited. He suggests that they be replaced with stainless steel chain that will not rust. Dutcher reports that the pump for the power washer needs to be replaced, the trench in the old building needs to be fixed, and that three of the

septic tanks are flooding and will need to be taken care of. O'Farrell suggests that the Humane Society come back with quotes for these issues. Dutcher moves to take the Humane Society guillotine doors repairs and upgrades to the full board and Miner seconds. All ayes. Motion carried.

<u>County Controller's Report: Jamie Carruthers-Soboleski- County Controller/Finance Director</u>

American Rescue Plan Funds – Carruthers-Soboleski brought the board an information packet on how the funds are being spent and the timelines on the projects.

Heating Update – Carruthers-Soboleski met with Matt Snider to inspect the boiler system. Snider reports that the project is too big for his company. However, he offered to work as a consultant. ATI Group has not sent a quote for the mechanical assessment as of yet. Iosco County has received a quote from a company in Saginaw and Carruthers-Soboleski will reach out to Colvin's Heating in Hale to get a quote.

EMS – Carruthers-Soboleski reports that the situation with EMS is going really well. Iosco County is still on track to have ties cut with MMR. MMR will still be providing ambulance maintenance. New technology is now in service within Iosco County EMS. The next step in the EMS process will be to discuss a collection agency that Iosco County EMS will use. Finley reports that previous employees that have left Iosco County EMS are coming back.

<u>Any Other Matters:</u>

Cathy Anderson, Iosco County Treasurer – Thank you to the Sheriff's department for helping paint offices and move desks. The morale in the County Building is high. Anderson thanks the board for hiring a part-time tax specialist.

<u>Public Comments:</u>

None.

<u>Claims and Accounts:</u> Bills reviewed and approved by Dutcher, Finley, and Miner.

There being no further business the meeting adjourned.

Respectfully: Kathleen M. Murphy, Board of Commissioners Secretary

NEXT MEETING SCHEDULED FOR March 2, 2022