

January 17, 2024

COMMITTEE OF THE WHOLE MINUTES

BOARD-IN PERSON WITH PUBLIC PARTICIPATION AVAILABLE THROUGH ZOOM

Commissioners Present in person: Dutcher, Finley, Loeffler, and O'Farrell.

Absent: Huebel.

Vacant: None.

Also Present: Nancy Huebel, County Clerk/Assistant Controller; Kathleen Murphy, Board Secretary/Housing Director; Carla Grezeszak, Deputy Court Administrator/FOC Supervisor; Scott Frank, County Sheriff; Mike Eller, Director of Emergency Services; Raymond Bruning II, EMS Operations Manager; Cathy Anderson, County Treasurer; Ericka Earl, County Register of Deeds; Chris Martin, Baldwin Township Supervisor; Tim Hissong, Press

Meeting called to order after immediately following the Full Board meeting.

New Business:

Cathy Anderson, County Treasurer – Increase Part-Time Position Hours

Anderson is asking for the part-time position in her office to be increase from 18 hours per week to 21 hours per week due to a new law regarding PRE-Exemptions that can now be filed out at any time. Previously, these could only be filed two times a year. The Treasurer's office is getting 15 to 20 PRE-Exemptions a week. The increased hours will help to get these additional documents filed. Dutcher motions to take increasing the part-time position in the Treasurer's Department hours to 21 hours per week to the full board for consideration and Finley seconds. All ayes. Motion carried.

Scott Frank, County Sheriff – New Department Wide Firearms Purchase

The State Police recently completed a 2022-2023 Primary pistol evaluation and are purchasing new firearms. The Sheriff's Department would like to follow the State Police in purchasing new firearms. This will help ensure safety of the officers. The purchase of 15 new firearms and other necessary equipment has been budgeted and will come out of the Capital Outlay budget line item #101-301-977.00 in the amount of \$32,000.00. Finley motions to take this to the full board and Loeffler seconds. All ayes; motion carried.

Scott Frank, County Sheriff – Agreement for Law Enforcement Services with Baldwin Township and the Hale Area School District

This is the same agreement that the Sheriff's Department has with the Tawas Area School District and Plainfield Township. Hale Area School District is looking for a full-time resource officer during the 41 weeks that school is in session. The remaining 11 weeks, the officer will be performing law enforcement services within Baldwin Township. These agreements have already been sent to the county attorney. Dutcher motions to take these agreements to the full board for consideration and Finley seconds. All ayes; motion carried.

Scott Frank, County Sheriff – Memorandum of Understanding School Resource Deputy Program

This Memorandum of Understanding outlines what a School Resource Deputy will be doing within the school districts that the Sheriff's Department are serving in. This is the same one that Ogemaw and Whittemore schools currently have. Dutcher motions to take the Memorandum of Understanding School Resource Deputy Program to the full board and Finley seconds. All ayes. Motion carried.

Old Business:

None.

EMS Operations Report: Raymond Bruning II, EMS Operations Manager

Equipment and Fleet Report

- **The EMS department received their two new ambulances and will be inspected next week.**
- **The new ZOLL monitors work great and s better for patients.**

Training Report

- **Iosco County EMS has been reestablished as a NAEMT Training Center and has been approved to teach PHTLS, Refresher Courses and First on Scene training.**
 - **Iosco County EMS has two certified PHTLS instructors and will not need to hire outside instructors.**
- **Three employees have completed their education for Instructor Coordinator and are finishing their monitored teaching hours.**
- **Training for new state protocols will begin in February.**

Employee Report

- **There are currently 41 employees and are still short paramedics.**

County Administrator's Report: Nancy Huebel, County Clerk/Co-Administrator

- **Mike Russo will have the bid specifications for the County Building roof project done the first part of February.**
- **There is a leak in the Annex roof that is being looked at.**
- **The new heating/cooling units have been installed.**

- The 2024 budgets have been sent to the department heads.
- W2's are out early.

Any Other Matters:

None.

Public Comments:

None.

Claims and Accounts: Bills reviewed and approved by O'Farrell, Loeffler, Dutcher in the amount of \$176,916.21 for 2023 and \$110,335.48 for 2024 for a total amount of \$287,251.69.

There being no further business the meeting adjourned.

Respectfully:

**Kathleen Murphy
Board Secretary/Housing Director**

NEXT MEETING SCHEDULED FOR January 17, 2024