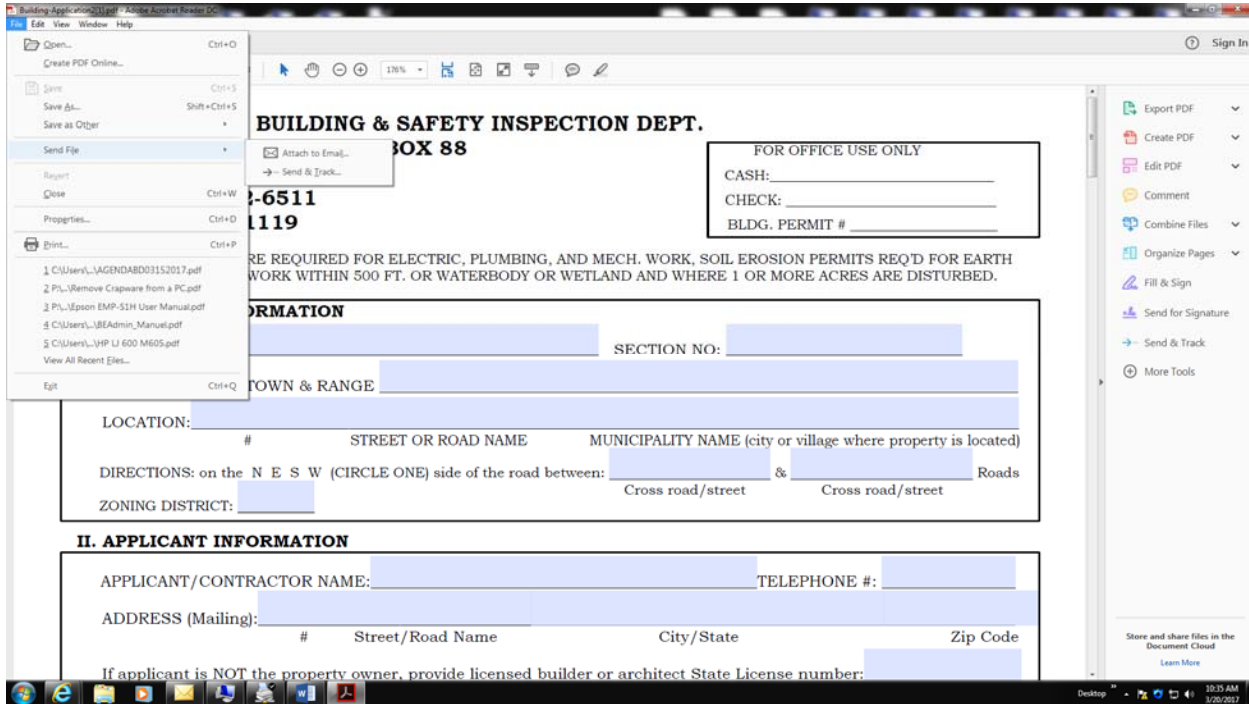


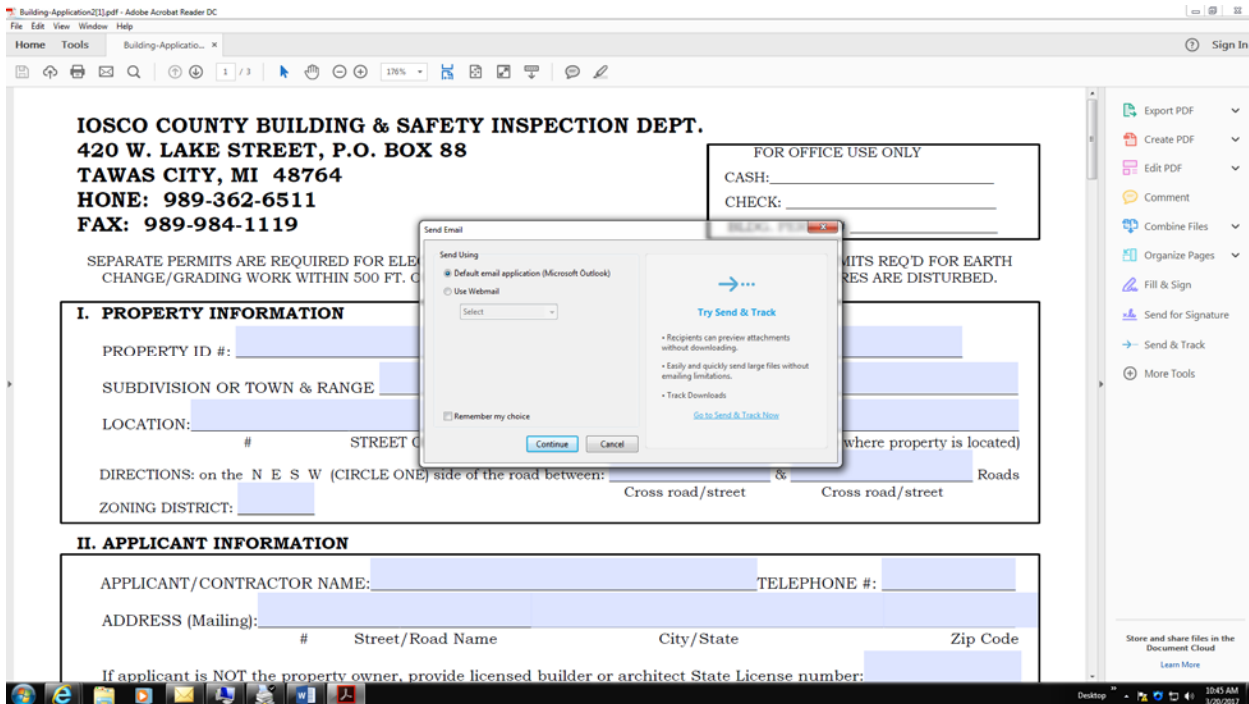
# Emailing completed forms back to the Building Department

Complete form

Click on **FILE** in the top left corner, hover your pointer over **send file** and then click on **attach to email**



This screen will appear next and you will want to choose **default email application**



Your default email program should open with the document already attached. Email to: [loscoBuilding@ioscocoounty.org](mailto:loscoBuilding@ioscocoounty.org).

Building-Application[2]1.pdf - Adobe Acrobat Reader DC

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Emailing - Building-Application[2]1.pdf - Message (HTML)

File MESSAGE INSERT OPTIONS FORMAT TEXT REVIEW COURIER

Clipboard Paste Copy Cut

Address Check Book Names Attach File Attach Signature Item

Attach Large Files Zip Attachments Convert to PDF Follow Up

Email from Cloud Use Cloud Services Resize Images High Importance

Attach file (zipped) Encrypt Watermark Images Low Importance

WinZip Courier Tags Zoom

To: CC: Send Subject: Emailing - Building-Application[2]1.pdf Attached: Building-Application[2]1.pdf (150 KB)

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**HONE:**  
**FAX: 9**

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**II. APPL**

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