

October 7, 2026

COMMITTEE OF THE WHOLE MINUTES

Board – In Person With Public Participation Available Through Zoom

Commissioners Present: Dutcher, Finley, Loeffler, Hardy, and O'Farrell.

Absent: None.

Vacant: None.

Also Present: **Nancy Huebel**, County Clerk; **Jamie Carruthers-Soboleski**, County Controller/Finance Director; **Kathleen Murphy**, Board Secretary/Housing Director; **Scott Frank**, County Sheriff; **Carla Grezeszak**, Deputy Court Administrator/FOC Supervisor; **Brian Golden**, Jail Administrator; **Zachary Klosowski-Lorenz**, Senior IT Director; **Christopher Martin**, Emergency Management Coordinator; **April Johnson**, County Treasurer; **Tim Hissong**, Press; **Cathy Pittsley**, Baldwin Township Clerk

Meeting called to order immediately following the Full Board meeting.

New Business:

Nancy Huebel, County Clerk – Vital Records Life Cycle Extension

This is a 5-year extension of the County's established contract with Fidar for their Vital Records services. The contract increased from approximately \$4,500.00 to \$5,175.00. Dutcher motions to take the contract extension to the full board and Finley seconds. All ayes. Motion carried.

Jamie Carruthers-Soboleski, County Controller/Finance Director – Snowplowing Bids

The County requested sealed bids for snowplowing services and only two bids were received. O'Farrell opened the bids from Flynn's Landscaping and Dennis Nelkie. The board would like Carruthers-Soboleski and Matt Snider, Facilities Manager, to review the bids and bring a suggestion back to the full board.

Jamie Carruthers-Soboleski, County Controller/Finance Director – Extend River Road Enterprise LLC Contract

This is extending Snider's contract for an additional 2-years with a 3% increase per year. Loeffler motions to take this to the full board for consideration and Dutcher seconds. All ayes; motion carried.

Old Business:

None.

County Controller's Report: Jamie Carruthers-Soboleski, County Controller/Finance Director

- Union negotiations are still on going. There is a tentative agreement with the general union employees.
- The budget is online. It is an extremely rough draft.
- Heath Insurance
 - The unions requested that the County seek health insurance bids with other companies.
 - Gallagher responded they could not be competitive with our renewal through Elliot Insurance. United Steelworkers provided a quote that was not viewed favorable by union employees.
 - HAP was not interested in bidding, and Priority Health did not respond.
- Recycling
 - The E-Waste Event is Saturday, October 10, 2026, at Eagle Point Plaza from 10:00 a.m. to 2:00 p.m.
 - Infrastructure Grant for the Townships of Grant and Plainfield
 - These steps need to be taken before construction of sites can be completed:
 - Renegotiate the hauling agreement with NMMMA
 - Negotiate Host Site Agreements
 - RFP for bins
 - The goal is to have the projects completed by the end of 2027.
- The architects are in the building today. The jail and Public Safety Building are completed.

Public Comments:

None.

Any Other Matters:

None.

Adjournment

Dutcher motions to adjourn and Finley seconds. All ayes; motion carried.

The business for the day having been addressed, the meeting adjourned at 10:21 a.m. until October 21, 2026.

Respectfully:

A handwritten signature in black ink, appearing to read 'Kathleen Murphy', with a long horizontal flourish extending to the right.

**Kathleen Murphy
Board Secretary/Housing Director**